



IEP Goal Progress Monitoring Tracker

Track baselines, monitor goals, and see progress at a glance | Editable Excel + printable PDF

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QUICK START - 5 STEPS

Step 1 Roster	Open Student Roster and enter each student (up to 32). Names you type here feed every dropdown in the workbook.
Step 2 Goals	Open IEP Goals. Pick the student, goal area, and type the goal statement, target criteria, Target %, and target date. A Goal ID (G001, G002...) is created automatically.
Step 3 Baseline	Open Goal Baseline Data. Choose the Goal ID and record the baseline date and baseline %.
Step 4 Data	Open Data Collection. For each progress check, enter the date, Goal ID, trials correct, and total trials. Enter each goal's data in date order.
Step 5 Review	Check Goal Progress, Progress Graphs, Student Summary, and Class Overview. Print data sheets from Printable Collection Sheets.

WHAT'S INSIDE - 13 TABS

1 Start Here	This guide.
2 Student Roster	Students on your caseload (32 rows).
3 IEP Goals	Goal statements, target %, target date, provider, status (60 goals).
4 Goal Baseline Data	Starting point for each goal.
5 Progress Monitoring	Frequency, method, last data date, next due date, schedule status.
6 Data Collection	One row per data point (200 rows). % is calculated for you.
7 Goal Progress	Baseline, current, growth, and an automatic progress status for every goal.
8 Assessment Dates	IEP reviews, re-evaluations and reports with automatic due-date flags.
9 Progress Graphs	Pick a Goal ID to see a score-vs-target chart.
10 Student Summary	Goals met, on track and needing attention per student.
11 Class Overview	Caseload totals, status breakdowns and charts.
12 Printable Collection Sheets	One-page data sheet per goal: choose a Goal ID and print.
13 Teacher Notes	Dated notes with follow-up tracking (100 rows).

HOW THE STATUSES WORK

Goal Met	Current % reached the Target %, or the goal Status on IEP Goals is set to Met.
Sufficient Progress	Current % has closed at least half of the gap between baseline and target (you can change the 50% cut-off at the top of Goal Progress).
Limited Progress	Current % is above baseline but has closed less than the cut-off.
No Progress	Current % is at or below baseline.
No Data / Needs Baseline	No data points entered yet / data entered but no baseline recorded.
Needs Attention	Student Summary flag: the student has at least one goal with Limited Progress or No Progress.

TIPS

Cream cells	Cream cells are for you to type in or pick from a dropdown. Light grey cells are formulas.
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Sufficient Progress = current % has closed at least this share of the baseline-to-target gap >



Progress Graphs

Pick a Goal ID to chart each data point vs. target.

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Goal ID > **G001**

StudentAva Rivera

Goal AreaReading

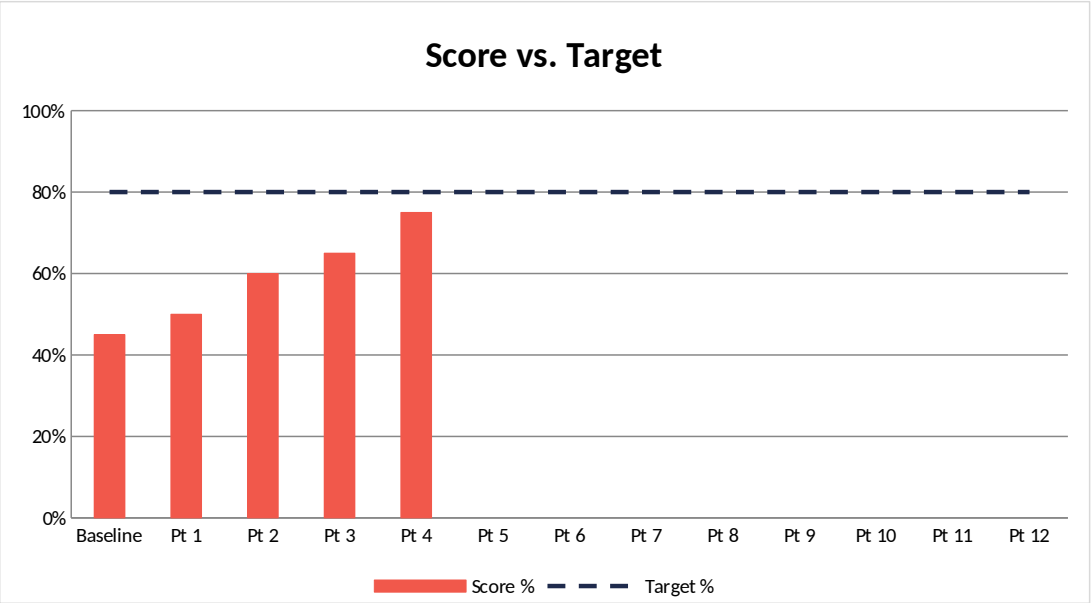
Goal StatementBy the annual review, Ava will read grade-level passages with accuracy and expression, answering comprehension questions correctly.

Target %80%

Point	Date	Score %	Target %
Baseline	08/24/2026	45%	80%
Pt 1	09/14/2026	50%	80%
Pt 2	09/21/2026	60%	80%
Pt 3	09/28/2026	65%	80%
Pt 4	10/05/2026	75%	80%
Pt 5			80%
Pt 6			80%
Pt 7			80%
Pt 8			80%
Pt 9			80%
Pt 10			80%
Pt 11			80%
Pt 12			80%

Shows up to 12 data points per goal.

Summary	
Baseline %	45%
Current %	75%
Growth	+30%
Data Points	4
Progress Status	Sufficient Progress





Student Summary

One line per student: goal counts, growth, next assessment and overall status. All automatic.

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Needs Attention = at least one goal with *Limited Progress* or *No Progress*. *Collect Data* = a goal still needs baseline or data.

[illegible]



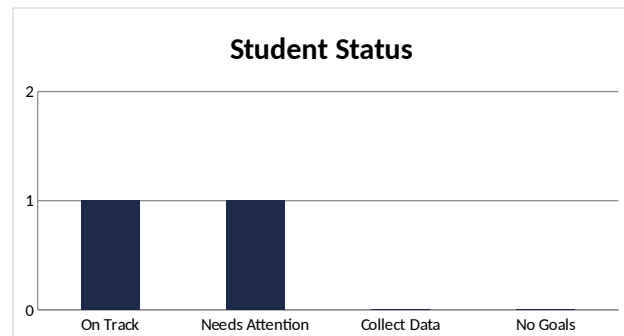
Class Overview

Your whole caseload at a glance. Everything on this page is automatic.

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Caseload Overview	
Students on Caseload	2
Total IEP Goals	5
Active Goals	5
Goals Met	1
Goals Needing Attention	1
Data Points Collected	13
Average Growth (pts)	+20%
Average Current %	61%

Goals by Area			
Goal Area	Goals	Met	Avg Current %
Reading	1	0	75%
Writing	1	0	25%
Math	1	0	60%
Communication	1	0	
Behavior / SEL	1	1	85%
Social Skills	0	0	
Fine Motor	0	0	
Gross Motor	0	0	
Adaptive / Life Skills	0	0	
Transition	0	0	
Other	0	0	

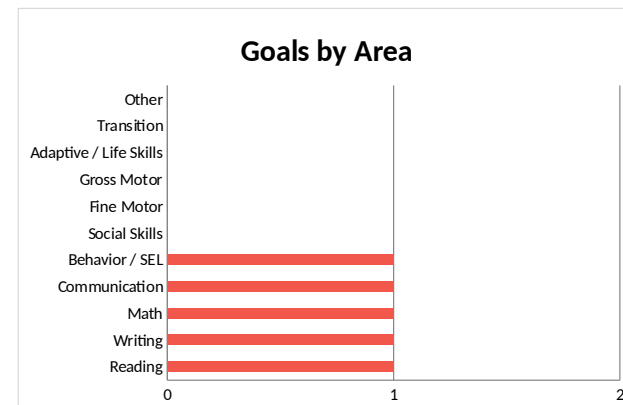
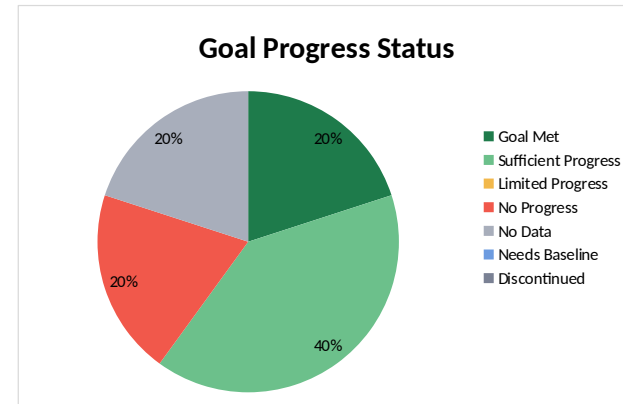


Goal Progress Status	
Goal Met	1
Sufficient Progress	2
Limited Progress	0
No Progress	1
No Data	1
Needs Baseline	0
Discontinued	0

Student Status	
On Track	1
Needs Attention	1
Collect Data	0
No Goals	0

Assessment Dates	
OVERDUE	1
Due Within 30 Days	1
Upcoming	1
Completed	1

Monitoring Schedule	
Overdue	1
Due Soon	1
On Schedule	2
No Data Yet	1





IEP Goal Data Collection Sheet

Choose a Goal ID in the cream box, then print. Details fill in automatically.

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Goal ID	G001	Student	Ava Rivera			
Goal Area	Reading	Target	80%	Baseline	45%	
Goal	By the annual review, Ava will read grade-level passages with accuracy and expression, answering comprehension questions correctly.					
Criteria	80% accuracy on 4 of 5 probes					
Provider	Ms. Carter	Frequency	Weekly	Method	Probe / CBM	

#	Date	Trials Correct	Total Trials	%	Prompt Level	Initials	Notes
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							

Prompt key: I = Independent V = Verbal G = Gesture VC = Visual Cue M = Model P = Physical % = Trials Correct / Total Trials
Confidential student information. Teacher-created progress monitoring tool - not a replacement for the official IEP.



IEP Goal Data Collection Sheet

Choose a Goal ID in the cream box, then print. Details fill in automatically.

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Goal ID		Student				
Goal Area	Target		Baseline			
Goal						
Criteria						
Provider	Frequency		Method			

#	Date	Trials Correct	Total Trials	%	Prompt Level	Initials	Notes
1							
2							
3							
4							
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