

Task Completion

Self Monitoring Chart



Part of a growing collection of self-monitoring tools for student success!

Two overlapping 'Task Completion Self-Monitoring Charts' are shown. The chart in the foreground is on a tablet, while the one behind it is on a piece of paper. Both charts have a header with 'Name:' and 'Date:' fields. Below the header is the title 'Task Completion Self-Monitoring Chart' and a set of directions: 'Directions: For each time of day, mark an X in the box that best describes how you did completing the expected tasks. Then, reflect on what helped you and what you can do differently next time.' The main body of each chart is a table with four columns: 'Time of Day/ Activity', 'I finished everything' (with a happy face emoji), 'I finished most tasks' (with a neutral face emoji), and 'I finished few or no tasks' (with a sad face emoji). Each column has six rows for data entry. At the bottom of the tablet screen, there are five horizontal lines for additional notes. A dark teal banner with white text is positioned at the bottom of the image, partially overlapping the charts.

Encourages Independence & Accountability

✨ A Simple, Effective Tool for Self-Monitoring of Task Completion

Why Do Students Need Self-Monitoring?

Many students struggle:

- staying on task
- completing work independently
- recognizing their own progress.

Studies show that self-monitoring increases:

- engagement
- accountability
- independence



Incomplete Work

- Students struggle to stay focused and finish tasks.



Lack of Accountability

- Students aren't aware of their own progress or effort.



Inconsistent Follow-Through

- Without reflection, students repeat the same mistakes.

Common Challenges Teachers Face

How This Chart Can Help



Encourages self-awareness



Supports work habits & responsibility

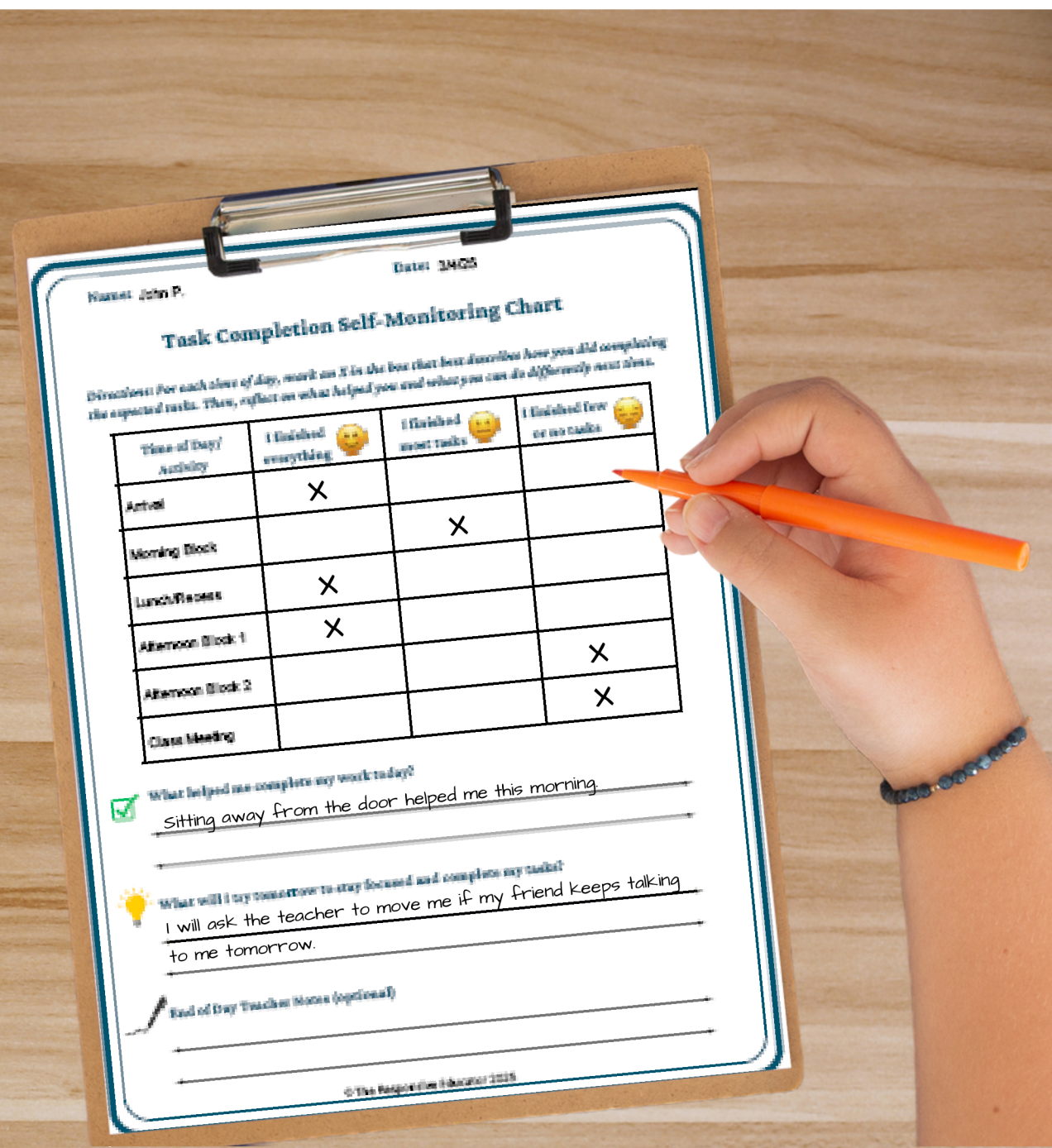


Simplifies teacher tracking



Backed by research

*Research shows self-monitoring boosts focus, task persistence, and student independence.



SPECIFIC DETAILS

Write or type in daily
schedule (EDITABLE!)

Student self-
monitoring

Student reflection

Teacher review

Name: _____ Date: _____

Task Completion Self-Monitoring Chart

Directions: For each time of day, mark an X in the box that best describes how you did completing the expected tasks. Then, reflect on what helped you and what you can do differently next time.

Time of Day/ Activity	I finished everything 😊	I finished most tasks 😐	I finished few or no tasks 😞

✓ What helped me complete my work today?

💡 What will I try tomorrow to stay focused and complete my tasks?

✍ End of Day Teacher Notes (optional)

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Name: _____ Date: _____

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